



## the carpenter group

**JOB TITLE: Shop Personnel**

**DEPARTMENT: Shop**

**REPORTS TO: Shop Foreman**

**EFFECTIVE DATE: July 2015**

**SUMMARY:** Responsible for setting up or repairing rigging for construction projects, manufacturing plants, ships and shipyards, or for the entertainment industry.

**DUTIES AND RESPONSIBILITIES:**

- Control movement of heavy equipment through narrow openings or confined spaces using chainfalls and other equipment
- Fabricate, set up and repair rigging, supporting structures, hoist, and pulling gear using hand and power tools
- Manipulate rigging lines, hoists, and pulling gear to move or support materials such as heavy equipment, ships or theatrical sets
- Responsible for testing rigging to ensure safety and reliability
- Tilt, dip and turn suspended loads to maneuver over, under, and/or around obstacles, using multi-point suspension techniques.
- Performs other related duties as assigned by management.

**QUALIFICATIONS:**

- High School diploma or general education degree (GED) or related experience and/or training
- Ability to read and comprehend instructions
- Ability to apply common sense understanding and carrying out written and oral instructions.

**COMPETENCIES:**

- **Quality** - Demonstrates accuracy and thoroughness; Looks for ways to improve and promote quality; Applies feedback to improve performance; Monitors own work to ensure quality.
- **Quantity** - Meets productivity standards; Completes work in timely manner; Strives to increase productivity; Works quickly.

- **Safety and Security** - Observes safety and security procedures; Determines appropriate action beyond guidelines; Reports potentially unsafe conditions; Uses equipment and materials properly.
- **Attendance/Punctuality** - Is consistently at work and on time; Ensures work responsibilities are covered when absent; Arrives at meetings and appointments on time.
- **Dependability** - Follows instructions, responds to management direction; Takes responsibility for own actions; Keeps commitments; Commits to long hours of work when necessary to reach goals; Completes tasks on time or notifies appropriate person with an alternate plan.

#### **PHYSICAL DEMANDS AND WORK ENVIRONMENT:**

- Frequently required to stand
- Frequently required to walk.
- Occasionally required to sit.
- Continually required to use hands and fingers.
- Continually required climb, balance, bend, stoop, kneel or crawl.
- Frequently required to talk or hear.
- Frequently required to lift/push light weights up to 100 pounds.
- Specific vision abilities required for this job include: close vision, distance vision, peripheral, depth, and ability to adjust or focus
- Exposure to wet and/or humid conditions
- Exposure to moving mechanical parts
- Exposure to high, precarious places
- Exposure to fumes, airborne particles, or toxic chemicals
- Exposure to outside weather conditions
- Exposure to extreme heat.
- Exposure to extreme cold.
- The noise level in the work environment usually is very loud

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*The above is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities or physical requirements. Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*